



BOARD OF TRUSTEES

Trustee Donna O'Hara

Trustee Bill Boyd, Jr.

Trustee Brian Cornell

Trustee Jeremy Smith

Village of Union Springs

Board of Trustees Minutes February 20, 2024

Meeting began at 6:00 p.m. with Pledge of Allegiance.

In attendance: Mayor Robert Thurston Jr., Trustee Donna O'Hara, Trustee Bill Boyd, Jr., Trustee Jeremy Smith, and Trustee Brian Cornell

Absent:

Also in attendance: Clerk Christine Van Horn, DPW Supervisor Joe Smith, Code Enforcement officer Kevin Thurston, Attorney Chad Hayden, Treasurer Jennifer Schenck, Kieran McManus

From the Public:

Clerk's Report:

Review and approve minutes from January 16, 2024, meeting.

Motion to approve minutes made by Trustee O'Hara and seconded by Trustee Smith. All ayes

Motion to approve resolution and allow the mayor to sign for 2023 Motion by Trustee Boyd and seconded by Trustee O'Hara all ayes.

Accept Donation:

Accept anonymous donation from a local donor for \$800 for the park and boat launch. No, items beyond that specified for spending of the monies.

Motion to accept by Trustee O'Hara and seconded by Trustee Boyd, All ayes.

-Move forward with a local law to charge a \$20 fee for all checks returned for insufficient funds.

-Discussed Verizon rental fee for device on the water tower. Rent is slated to be increased in May 2024. Will pull contract and send to board members for review.

Treasurer's Report: Jennifer Schenck

Emailed abstracts, treasurer's report, boat launch revenue prior to meeting.
Budget modifications: Pitney Bowes and late fee.
Added Home Depot, Credit Card, NAPA, and Furnace

Audit of Bills: Abstract #9

General Fund: Vouchers 379-418 \$45,326.87

Water Fund: Vouchers 382-415 \$14,113.17

Sewer Fund: Vouchers 378-415 \$79,455.29

Trust and Agency: Voucher 388-398 \$29,061.60

Budget Modifications Jennifer Schenck

General Fund "A"

\$ 200.00 Credit A8010.4 – Zoning Office- Contractual

\$ 200.00 Debit A8020.4- Planning-Contractual

\$ 4,451.50 Credit A8760.4- Disaster Work-FEMA

\$ 4,451.50 Debit A4789- Economic Assistance-FEMA

\$ 4,000.00 Credit A1620.2- Buildings-Clerks Office-Equipment

\$ 4,000.00 Debit A599- Appropriated fund balance

\$ 4,651.50 TOTAL

Water Fund "F"

\$ 5,000.00 Credit F8340.4 - Distribution System - Contractual

\$ 5,000.00 Debit F8320.4 – Pumping station Contractual

\$ 5,000.00 Total

Motion to pay bills made by Trustee Boyd and seconded by Trustee O'Hara. All ayes.

Motion for budget modifications made by Trustee O'Hara and seconded by Trustee Cornell, All ayes.

Department of Public Works: Joe Smith, DPW Supervisor

-Storm damage update there has been quite a bit of overtime put in, lots of support. Trustee O'Hara wanted to extend a huge thank you for all that was done.

-New American flags for Downtown 33 are needed 32 spots and one spare. Have gotten two quotes and Home Depot is the cheapest, wondered if possibly cheaper at Amazon and what the quality is.

-Quote update for two windows at the Clerk's office working on trying to get more.

-Furnace failure at DPW happened over the weekend and was installed today.

-DPW employee hit manhole by the firehouse with snow thrower it needs fixing. The manhole shifts in winter it was an accident.

Water Report: Kevin Thurston

Code Enforcement Kevin Thurston

2 Schobey Street shed and lean to on property not ten-foot set back. Met with the Zoning board who decided that the current structure can stay but, in the future, when it needs to be updated, they cannot replace in the same area.

Mayor's Report: Robert Thurston, Jr.

Code Enforcement officer

Howard Tanner has agreed to begin here for the village as Codes Enforcement starting March 1st and would like to be paid salary rather than hourly. He and Kevin will review current projects at the time of his takeover. He will come here on Tuesdays when he also does Springport,

Trustee Boyd made a motion, seconded by Trustee O'Hara to hire Howard Tanner and to pay him a salary of 12,000 yearly to be paid monthly. All ayes

-Generations Bank grant update \$50,000 grant divided amongst the 5 not for profits Historical Society, Food Pantry, Library, Food pantry, and Lions Club.

-UR Mammogram Program scheduled for April 9th here in the parking lot they will do mammograms right in the bus. Going to advertise and get the word out.

-Military banners We would hold the money here at the village and have up for Memorial Day. Legion will manage.

-The deputy clerk position has been advertised on Civil Service and we will begin interviews.

-Sewer plant meeting \$14 million projected cost. 4.6 is secured funding. B & L thinks we should do an income study.

Zach property

update power, heat, and water are still on there. Halverson Survey will do an abatement for \$1500.00. Cut off all utilities. Possibly mini-RV park that you would pay through a website.

Motion Trustee Boyd, second by Trustee Cornell, all ayes

-Memorial Day meeting last Monday of the month. DOT permit has been started.

Trustee's Report(s)

Trustee Bill Boyd, Jr.

- Looked over agreement with solar field agreement. We do not have a new contract and are going to investigate more.

Trustee Donna O'Hara:

-Fall festival update Sabrina will schedule vendors for the first Saturday of October the 5th from noon-4 p.m. Reaching out to bands. Gina from the radio station for scarecrow prize winners. Reaching out to the chamber and the Town of Springport. Chili cook off ribbons not prizes.

-One drive access to documents Kieran found a round about way to access through Safari.

-Laundromat EDU's 183 Water and 250 sewer.

Trustee Brian Cornell:

Camera, update they are up and running clerk took training.

LED light Project for DPW Grant is continuing this year as well. \$5,000 and then rebates and get all back within a year. The treasurer will check to be sure that is okay to do as a municipality.

-Smart cities lights and cameras are going to reach out for more clarification.

Trustee Jeremy Smith:

-Farmers Markets April, June, July, August, and October waiving deposit.

Village Attorney's Report: Chad Hayden

-Chase Avenue Chad is going to follow up with the people who own property up there. Surveyor going up there soon.

Harassment and Discrimination handbook

Motion by Trustee Boyd, seconded by Trustee Cornell, all ayes.

Old Business:

New Business:

Deputy Clerk resignation

Accept resignation of Deputy Clerk

Motion by Trustee O'hara, seconded by Trustee Smith, all ayes.

-Don't forget that it is time for Comp Alliance annual training again.

-Sabrina is interested in being a village employee to do a summer program in the park and gazebo. 3 days per week.

-The bait shop would like to give a proposal to be a footprint at the boat launch.

Next Board Meeting: February 20, 2024, 6:00 p.m.

Adjournment: 8:37 p.m.

Motion by Trustee Boyd, seconded by Trustee O'Hara, all ayes.

Respectfully Submitted,

Christine Van Horn
Village Clerk