



BOARD OF TRUSTEES

Trustee Donna O'Hara

Trustee Bill Boyd, Jr.

Trustee Brian Cornell

Trustee Jeremy Smith

Village of Union Springs

Board of Trustees Minutes December 19, 2023

Meeting began at 6:00 p.m. with Pledge of Allegiance.

In attendance: Mayor Robert Thurston Jr., Trustee Donna O'Hara, Trustee Bill Boyd, Jr., Trustee Jeremy Smith, and Trustee Brian Cornell

Absent:

Also in attendance: Clerk Christine Van Horn, DPW Supervisor Joe Smith, Code Enforcement officer Kevin Thurston, Attorney Chad Hayden, Treasurer Jennifer Schenck, Allison, and Kevin Murphy

From the Public:

Allison Murphy was here to inquire about 00 Chase Avenue especially water and sewer availability.

Clerk's Report:

Review and approve minutes from November 21, 2023, meeting.

Motion to approve minutes made by Trustee Boyd and seconded by Trustee Cornell. All eyes

Harassment and Discrimination Handbook:

There was still some question about the prior arrest or conviction record listed in the purpose section that Attorney Hayden is going to investigate more to find limitations and we will table until January meeting to investigate and for everyone to have longer to review.

Election Inspectors:

Dana Ryan and Robin Minde have agreed to be our election inspectors for the upcoming March election.

Motion to accept them as inspectors by Trustee O'Hara and seconded by Trustee Smith All ayes.

Presented some quotes from payroll and getting more information about proposal and working with the NYSLRS from Paychex. Clerk will reach back out to Paychex.

Treasurer's Report: Jennifer Schenck

Emailed abstracts, treasurer's report, boat launch revenue prior to meeting.
Budget modifications: Pitney Bowes and late fee

Audit of Bills: Abstract #7

General Fund: Vouchers 332-377 \$6,7210.11

Water Fund: Vouchers 332-375 \$27,331.91

Sewer Fund: Vouchers 332-374 \$6,353.91

Trust and Agency: Voucher 340 \$4350.00

Budget Modifications Jennifer Schenck

General Fund "A"

\$ 2,000.00 Credit A1620.4 - Buildings- Depot- Contractual

\$ 2,000.00 A1620.2R- Buildings- Depot- Capital Reserve

\$ 25.00 Credit A7420.4- Chamber of Commerce

\$ 25.00 A1990.4- Contingent Account

\$ 130.69 Credit A7550.4- Celebrations- Contractual

\$ 130.69 A1990.4- Contingent Account

\$ 20,000.00 Credit A8760.4- Disaster Work - FEMA

\$ 20,000.00 Debit A4789 - Economic Assistance - FEMA

\$ 22,155.69 TOTAL

Water Fund "F"

\$ 5,000.00 Credit F8340.4 - Distribution System - Contractual

\$ 5,000.00 Debit F1990.4 - Contingent Account

\$ 5,000.00 Total

Sewer Fund "G"

\$ 75.00 Credit G1430.4 - Personnel - Williamson/Payroll Processing

\$ 75.00 G1990.4- Contingent Account

\$ 10,000.00 Credit G8130.4- Disposal Plant- Misc.

\$ 10,000.00 Debit G8120.2 - Sewage Collection - Capital Outlay

\$ 10,075.00 TOTAL

Motion to pay bills made by Trustee Boyd and seconded by Trustee O'Hara. All ayes.

Motion for budget modifications made by Trustee O'Hara and seconded by Trustee Smith. All ayes.

Department of Public Works: Joe Smith, DPW Supervisor

Center Street paving project meeting with Brian Soper

New American flags for Downtown 33 are needed 32 spots and one spare. Have gotten two quotes and Home Depot is the cheapest.

Office windows have reached out to four contractors.

Looking more into a salt shed grant through the DEC that would pay for seventy five percent will research more.

Gate bids

Whereas be it known that DPW reached out to 5 companies for bids. Two bids were received, and three companies didn't get their written bids in by the stated 6 p.m. time frame.

Therefore, be it resolved to go with the lowest bid by Martin's.

Trustee Boyd made the motion, seconded by Trustee O'Hara, all ayes.

Water Report: Kevin Thurston

Stripper building project bids have expired was only a 30-day quote so will put back out for bid in the newspaper. 0

Code Enforcement Kevin Thurston

2 Schobey Street shed and lean to on property not ten-foot set back. Going to involve zoning board for feedback on variance.

Code report to follow

Schedule Zoning meeting

Whereas be it be known that the quotes previously received for the stripper building were only 30 day quotes and we will need 45 day quotes. Therefore we will need to post another advertisement in the Citizen asking for quotes to be received by the next meeting January 16, 2024.

Motion by Trustee O'Hara and seconded by Trustee Cornell, all ayes

Mayor's Report: Robert Thurston, Jr.

Cormorants contracts signed and renewed with the USDA

Zach property house and property fire hazard and is still has utilities on so costing money. Turn off power, gas, and water. Make sure it is not historical property.

Bathroom project Painting, hot water heater, hand dries, electronic locks about 2K.

Military banners We would hold the money here at the village and have up for Memorial day.

Checking on EDU with Sewer law for new laundry service.

Received bill for Street light LED project \$26,000 over six years Trustee Boyd will look over the agreements.

Trustee's Report(s)

Trustee Bill Boyd, Jr. – Commented on how quickly the DPW responded to the church and they were very grateful.

Trustee Donna O'Hara:

Looking into a fall October celebration, chili cookoff, business contest with scarecrows, vendors, dj or band possibly partner with the Chamber of Commerce.

Purchasing new snowflake lights but want to resolve issue with the new lights first it looks to be corrosion.

Additional flowers and flowerpots checked with BOCES and they would be unable to assist this year but would be able to in 2025 if needed help they would send some people over. Possibly six more and the cost of flowers.

Trustee Brian Cornell:

Camera, Update they want to set up a time this week to get going. The clerk will check schedule and see when this can be done.

LED light Project for DPW Grant is continuing this year as well. \$5,000 and then rebates and get all back within a year. The treasurer will check to be sure that is okay to do as a municipality.

Trustee Jeremy Smith:

Recreation program at the elementary school, pay a teacher and it would be afterschool. Everyone is more interested in enhancing the program we currently have here in the summer.

Village Attorney's Report: Chad Hayden

Old Business:

New Business:

Next Board Meeting: January 16, 2024, 6:00 p.m.

Adjournment: 8:37 p.m.

Motion by Trustee O'Hara, seconded by Trustee Smith, all ayes.

Respectfully Submitted,

Christine Van Horn
Village Clerk