

VILLAGE OF UNION SPRINGS
P.O. BOX 99
UNION SPRINGS, NY 13160
(315) 889-7341 * Fax (315) 889-7342
Clerk's email: usclerk@verizon.net

Application for Use of Frontenac Park Facilities

Date: _____ **North or South Pavilion:** _____ **Gazebo:** _____

North pavilion is closest to the soccer and ball fields, the south pavilion is closest to the boat launch. Restroom facilities are nearby for both pavilions. Please be sure to designate which pavilion you wish to reserve. Reservations are made on a first come, first serve basis.

Date(s) Requested: _____ **Deposit Required (\$):** **Village Residents \$50.00**
Non-Residents \$100.00 (one half deposit refundable after use of pavilion).

INFORMATION ABOUT YOUR GROUP

Name of Organization or Individual: _____

Time: _____ to _____. Your supervisor in charge: _____

Mailing Address: _____

Telephone: (Day) _____ (Night) _____

INFORMATION ABOUT YOUR INTENDED USE OF FACILITIES

Purpose of Use: _____

Total Participants Expected: _____ Adults: _____ Children: _____

Residents (#): _____ Non-Residents (#): _____

NORTH PAVILION INFORMATION

Do the bathrooms need to be open? _____ Time: _____ to _____

Does the driveway gate need to be open? _____ Time: _____ to _____

Does the electric need to be turned on? _____ Time: _____ to _____

The Village of Union Springs is an equal opportunity employer and provider.

AGREEMENT FOR USE OF FRONTENAC PARK FACILITIES

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she, on behalf of _____ (name of organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Union Springs from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Union Springs' pavilion property

Signature of the organization's representative

Address: _____

Phone number: _____

**PLEASE READ THE ATTACHED REQUIREMENTS AND RETURN APPLICATION TO: VILLAGE OF UNION SPRINGS
P.O. BOX 99
UNION SPRINGS, NY 13160**

The use of all Frontenac Park facilities shall be subject to the approval and rules of the Village office and Village Board of Trustees:

1. Organizations wishing to use Village of Union Springs facilities shall first apply at the Village office on the prescribed form. The Mayor or his/her designee has final authority on approval.
2. In the event of inclement weather, the Superintendent of Public Works or his designee has the final authority on whether facilities are usable.
3. Intoxicants shall not be brought onto municipal facilities at any time without a permit.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
6. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. If maintenance personnel are not available, make sure all doors are locked and lights are turned out when leaving.
7. Organizations using the facilities must clean up afterwards.
8. Permits may be revoked at any time.
9. Any organization with youth less than 18 years old requires the presence of adequate adult supervision at all times.
10. The fee for use is a refundable deposit of \$50.00(residents). Non Residents: \$100.00 payable before use begins with one-half of deposit refundable after use ceases.

11. All users must provide the following insurance prior to using facilities.

FAILURE TO DO SO PRIOR TO USE WILL RESULT IN REVOCATION OF YOUR PERMIT:

- A. The user hereby agrees to effectuate the naming of the Village of Union Springs as an unrestricted additional insured on the user's policy.
- B. The policy naming the Village of Union Springs as an additional insured shall:
 - be an insurance policy from an A.M. Best rated "secured" New York State licensed insurer;
 - contain a 30 day notice of cancellation;
 - state that the organization's coverage shall be primary coverage for the Village of Union Springs, its Board of Trustees, employees and volunteers.
- C. The user agrees to indemnify the Village of Union Springs for any applicable deductibles.
- D. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/\$2,000,000 aggregate.
- E. User acknowledges that failure to obtain such insurance on behalf of the Village of Union Springs constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the Village of Union Springs. The user is to provide the Village of Union Springs with a certificate of insurance, evidencing the above requirements have been met. The failure of the Village of Union Springs to object to the contents of the certificate or the absence of same shall not be deemed a waiver of any and all rights held by the Village of Union Springs.