

**July 19, 2016**

Regular Board meeting and Public Hearing at 6:05pm.

In Attendance:

Mayor Shattuck

Trustee Marion Case

Trustee Bill Boyd, Jr.

Trustee Dawn Locastro

Mayor Shattuck opened the meeting at 6:00pm and began with the pledge to the flag.

From the public Gretchen Weir, Howard Tanner, Sharon Russell, Bob Kneaskern, Jeff Weaver  
Hear from the Floor:

**Mayor's Announcements & Appointments:** Mayor Shattuck introduced **Brian Cornell** to the Board; he then announced that he was appointing Mr. Cornell to the vacant Trustee seat of Diego Ruiz.

Mayor Shattuck then commented that he has appointed **Lloyd Dropkin** to the Village Planning Board. Lloyd Dropkin is a retired physician from NYC. He resides on Springport Cove Rd.

Mayor Shattuck remarked that the **Deputy Clerk Treasurer** position has been filled. He has hired **Sharon Russell**. Sharon lives in the Town of Springport. She is the former co-owner of Pete's Treats and The Produce Place. She started with the Village on June 16, 2016, her training is going well.

**Public Hearing opened at 6:14 pm for the purpose of raising the quarterly sewer rent rate effective with the September billing. Projected** increase from \$83.00 to \$88.00 per quarter per unit effective with the September billing. Mayor Shattuck remarked that during the budget process for the 16-17 budget, that \$73k was necessary to balance the budget. It will be necessary to raise the sewer rates to rebuild the fund balance. Originally he thought increasing the rate by \$5.00 would help to restore the fund balance, however, upon further analysis this is not the case. He would like to keep the conversation going and ensure the increase will be enough to support current and future expenses without the need for borrowing. The Sewer Fund experienced a large hit to the bottom line this year when the Treatment Plant had a screw pump failure. Another large expense will be related to the hiring of the new plant operator. Mayor Shattuck will share information with the board members as he goes through the process. Trustee Boyd entered a motion to adjourn the public hearing for the sewer rate increase effective 9/30/16 billing until the August 16, 16 board meeting. Brian Cornell 2<sup>nd</sup> the motion. Motion Passed.

**Minutes of Previous Meeting:**

Approval of previous month's board minutes, motion to approve made by Boyd, 2<sup>nd</sup> by Locastro. Cornell abstained.

**Code Enforcement Report:** given by Howard Tanner.

All of the "orders to remedy" for lot mowing have been cleared up.

83 Grove St., owner paid double permit fee. (Fee is doubled when permit is not obtained prior to start of work).

Union Springs Academy billed for cabin inspections 3 hours at \$35.00 per hour.

Wolfe property on Grove St. - Mayor wants written revised schedule of clean up from the property owner.

Cutcliffe property on Springport Cove Rd. has ongoing issues with renters, number of cars at the property, noise, trash, etc

WRITTEN REPORT ATTACHED

**Clerk's Report:**

**Treasurer's Report:** No financial reports available at the time of the meeting. Request for extension of Annual Update Document (AUD) approved by NYS.

Email from Legislator Keith Batman, **sales tax distribution** amount from County for the 1<sup>st</sup> of quarter of the 16-17 fiscal year is \$60,119. This is on par with last year's payment.

Follow up on the **mortgage tax**; The Citizen had previously reported that the County was going to retain the revenue; however, Mr. Batman explained in his email that it is the formula for the payment to the villages in Cayuga County that is changing. The decrease in revenue will be approximately 4%.

Fleming reported the boat launch revenue to date for the 16-17 fiscal year is: \$

**Audit of the Bills: Abstract #2**

General Fund Vouchers #47-109 for \$19,546.23

Water Fund Vouchers #48-105 for \$29,768.57

Sewer Fund Vouchers #46-111 for \$77,587.32

Trust & Agency Vouchers #50-110 \$8,122.25

Motion to Approve made by: Trustee Boyd and 2<sup>nd</sup> by Trustee Cornell. Passed.

**Public Works Department Report:** Jeff Weaver reported that there have been water main break issues that have kept the department very busy. Street repairs and paving are on the back burner. The seasonal staff is working on staining the deck at the village office. He is unsure as to Steve Lehtonen's return to work date. Ross Valve is scheduled for Aug. 26.

**Village Attorney's Report:**

If a resident notifies a Village Official that there is a problem with a tree, it must be determined by the Dept. of Public Works if the tree is on village property or in the village's right of way. The center line of a street varies from street to street. The DPW will then make a plan for either trimming the tree or removing it all together.

Private Roads: Attorney Hayden advises the Village to not perform any services such as trash collection/chipping of brush/tree removal/etc. on any private road. The risks and liability are too high for the Village to assume.

Mayor Shattuck and Attorney Hayden have a number of concerns over the services being provided to residents on Springport Cove Road. A discussion proceeded by the Board members as to what would be the best way to address these issues. Mayor Shattuck spoke about holding a Special Meeting with the residents at a future date. The date of August 2 was suggested as many of the property owners on Springport Cove Rd. are seasonal.

**Resolutions: RESOLUTIONS ATTACHED TO COPY OF MINUTES**

**16-6 Health Insurance Consortium, Motion by Boyd, 2<sup>nd</sup> by Case.**

**16-7 Support Cayuga County Water/Soil Authority, Boyd 2<sup>nd</sup> Case.**

**16-8 Intermunicipal Coop. for Solarization. Motion by Locastro, 2<sup>nd</sup> by Boyd.**

**Raffle Consent form:** Approval request from Good Shepherd Catholic Church. GC-RCF NYS Gaming Commission.

**Trustee's Reports:**

**Boyd:** Has taken the responsibility for the dam at the North Pond, contacting Dodger's Critter Getters for relocation of the beavers. Town of Springport helped with cleaning out back side of the pond, next will be clearing the north end of pond. Village filed 5 year plan for clean up around the Mill Pond to the DEC.

**Case:** A handout of "Key Provisions of the Final Rule" effective 12/1/16 was distributed. The Final Rule sets the standard salary level at the 40<sup>th</sup> percentile of earnings of full-time salaried workers in the lowest-wage Census Region, currently the South (\$913 per week; \$47,476 annually for a full year worker). Employees who earn < \$47,476 must be paid for overtime. The Final Rule effects only 1 village employee at this time. Other revisions to the

Employee Handbook, pages 11, 13, 14, 35, and 36 have been updated. Motion to accept the changes made by Trustee Boyd, 2<sup>nd</sup> by Trustee Cornell. Passed

**Locastro:** Expressed the possibility of hiring another grant writer to see if they could secure grant money for sidewalk improvements. Mayor Shattuck has written a number of grant applications in the past and said that he would be willing to look into the applications.

**Cornell:** No Report for this meeting.

**Mayor's Report: Health Insurance Consortium,** there would be a waiver of enrollment fee to join. Mayor appointed as Director. Form a committee on benefit structure. Current Excellus BCBS – Finger Lakes Group stay at silver plan. The Health Insurance Consortium plan projects 5% increase. The Village's current annual cost is approximately \$100k. Substantial savings in insurance expense will be realized. Employers are mandated to pay up to 50% of the cost. A motion was made by Trustee Boyd and 2<sup>nd</sup> by Trustee Case to move Resolution 16-6. Passed.

Mayor Shattuck reported that Phil Badman agreed to the employment package offered and he will begin his duties as the Waste Water Treatment Plant Operator starting July 25<sup>th</sup>.

#### **Old Business:**

**New Business:** Union Springs is host Village for the next Cayuga County Association of Villages dinner meeting. Date is 8/23/16 at Yawger Brook Campground and Catering. Speakers are Diana Smith and Connie Sowards on Government Efficiencies.

**Misc. Correspondence:** Approve request for Raffle Consent Form for Good Shepherd Catholic Church. Attorney Hayden suggested that the Clerk should send a copy of the Village's Local Law on Games of Chance when she returns the Raffle Consent Form.

**Any other business to come before the Board:** Trustee Locastro expressed a concern about the Cayuga Nation having a booth at the Fish Cayuga Festival during the Bass Elite Tournament. She said that she receive numerous phone calls from residents stating that they should not have been allowed to be on municipal property while there is ongoing litigation with the Nation. Mayor Shattuck remarked that it was a Chamber sponsored event and when the Village turned the event over to them that the control was relinquished.

**Motion to Adjourn:** Boyd 2<sup>nd</sup> by Case @ 9:30pm

**Next Meeting August 16, 2016 @ 6pm**

**Respectfully Submitted**

*Joanne Fleming*  
**Joanne Fleming**  
**Village Clerk/Treasurer**

**Attachments:**

- ✓ **Code Enforcement Report**
- ✓ **Resolutions** *16-6, 16-7, 16-8*
- Changes to Employee Handbook**

**Union Springs Code Enforcement report  
Aug 2016**

**Permits:**

1619 = Robert Ferrera 16 center street (fence)  
1620 = Brian Rindflicsh 13 Basin Street (shed)  
1621 = Majestic Fireworks (Terrance Oliver)

**Order to Remedy**

- 1) Christen Lothridge 11 Hillview drive junk and rubbish stored outside
- 2) Larry wolfe court date set for Aug 17<sup>th</sup>
- 3) Tim Dapolito 4 Basin Street Fire pit and gas grill stored on sidewalk

**Certificate of Occupancy**

Charels Barbuti 4851 Springport cove (new Home)

**Fire Inspections**

**Certificate of compliance**

- 1) Johnathen Bogart 57 Cayuga street (fence)
- 2) Brian Rindfleish 18 Basin street (shed)

**Parking Tickets**

**Updates**

- training dates in September 7<sup>th</sup> thru the 9<sup>th</sup>

Respectfully submitted 8/9 /16  
Howard Tanner

**16-6 RESOLUTION TO JOIN  
HEALTH INSURANCE CONSORTIUM**

WHEREAS, the health-insurance costs of the Village are increasing at an unsustainable rate, and

WHEREAS it appears that joining a consortium of other municipalities to provide health insurance would be in the best interests of both the Village and its employees,

NOW THEREFORE BE IT RESOLVED, That the Board hereby directs the Mayor to sign the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC) Municipal Cooperative Agreement (MCA), submit copies of financial information required by the GTCMHIC, supply contract population data of all employees/retirees eligible to be covered by the Consortium and benefit plan for each, and comply with the dependent verification requirements of the GTCMHIC,

BE IT FURTHER RESOLVED That the Board hereby directs the Mayor to request that a Surplus Reserve payment (5% of annual premium) be waived before coverage can begin.

BE IT FURTHER RESOLVED, that the Mayor shall take such other and further actions necessary to transfer the Village's health insurer effective January 1, 2017 to the GTCMHIC.

Be it further resolved that Mayor Bud Shattuck is appointed as Director of the GTCMHC and Trustee Marion Case is appointed an Alternate Director.

Be it further resolved that Mayor Bud Shattuck is appointed representative to the Joint Committee on Benefit Structure and Plan Design.

Motion entered by: Trustee Bill Boyd 2<sup>nd</sup> by: Trustee Case, Passed.

  
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Joanne Fleming, Village Clerk- Treasurer

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**RESOLUTION** Supporting the Cayuga County Water and Sewer Authority's application for a grant to support a county-wide water and sewer study and plan.

**"WHEREAS**, the Cayuga County Water and Sewer Authority (CCWSA) was created as a corporate governmental agency constituting a public benefit corporation and its purpose is to serve the people of Cayuga County; and as part of the CCWSA's enabling legislation, a district to be known as the "Cayuga County Water and Sewer Authority District" was established, which embraces all of the territory located within Cayuga County; and

**WHEREAS**, the CCWSA's mission includes undertaking all necessary and reasonable actions within the district to conserve, preserve and protect the water supply to the district, including the making of plans and studies; and

**WHEREAS**, the CCWSA has identified a critical need for a countywide, comprehensive water and sewer plan; and

**WHEREAS**, prior comprehensive evaluations of water and sewer infrastructure were last completed in 1970; and

**WHEREAS**, the CCWSA intends to act as lead applicant and submit a planning grant application in support of a countywide, comprehensive water and sewer plan to the New York State Department of State (NYS DOS), under its Local Government Efficiency (LGE) Program, as part of the Year 2016 Consolidated Funding Application process; and

**WHEREAS**, the Cayuga County Legislature has already resolved to support this LGE grant application including providing required matching funding for the grant; and

**WHEREAS**, the CCWSA is inviting all municipalities in Cayuga County to be active participants in the development of a countywide, comprehensive water and sewer plan;"

Now therefore be it resolved that Village of Union Springs  
fully supports Cayuga County Water and Sewer Authority's effort to develop a long-range comprehensive plan to address water and sanitary sewer service needs throughout the County of Cayuga.

Bud Shattuck  
Municipality Representative

7/19/16  
Date



**RESOLUTION AUTHORIZING INTERMUNICIPAL COOPERATION AGREEMENT FOR PARTICIPATION IN SOLARIZE CNY INITIATIVE**

**WHEREAS**, the Central New York Regional Planning and Development Board ("CNY RPDB"), a public planning agency established in 1966 by Cayuga, Cortland, Madison, Onondaga, and Oswego Counties under the provisions of Article 12-B of the New York State General Municipal Law, has established a program designed to provide municipal entities and certain other public partners in the Central New York region with information, tools, and resources to make solar electric energy more accessible to their facilities and thereby reduce their energy costs through a regional solar initiative (the "Solarize CNY Initiative"); and

**WHEREAS**, [name of municipality] strongly supports the development of renewable energy in [name of municipality] and the Central New York region, and recognizes the widespread benefits of the Solarize CNY Initiative developed by the CNY RPDB; and

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations and districts to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, [name of municipality] deems it in the best interest of [name of municipality] and its residents to enter into an intermunicipal cooperation agreement (the "Intermunicipal Cooperation Agreement") to form an intermunicipal group (the "CNY Solar Intermunicipal Group"), for purposes of participating in the CNY Solar Initiative, including authorizing the CNY RPDB to (1) study particular sites owned by [name of municipality] and others, identified as potentially viable for installation of a solar photovoltaic facility for each site's solar capacity and the resulting potential annual savings from producing solar energy, and (2) on behalf of the CNY Solar Intermunicipal Group, to prepare and disseminate a joint solicitation package, including template agreements, and to make a recommendation for the selection of one or more solar provider(s) to develop, design, finance, construct, operate and maintain small to mid-sized commercial solar PV systems on a defined portfolio of project sites in Central New York and to sell the solar energy produced by such systems at a defined price, all as set forth in the Intermunicipal Cooperation Agreement and in accordance with all applicable laws, including any applicable procurement laws and policies.

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby determines that it is in the interests of [name of municipality] to enter into the Intermunicipal Cooperation Agreement;

**BE IT FURTHER RESOLVED** Bud Spattuck, the [name of municipality's] Supervisor/Mayor/Executive, is hereby authorized to execute and deliver the Intermunicipal Cooperation Agreement and such other documents, and take such other actions, as may be necessary or appropriate to carry out the intent of this resolution.