

**Village of Union Springs
Board of Trustees Meeting Minutes
July 18, 2017 @ 6:00PM**

In Attendance: Mayor Bud Shattuck
Trustees: Boyd
Case
Cornell
Locastro (excused)

Village Attorney Chad Hayden
CEO: Howard Tanner
Deputy Clerk Sharon Russell
Village C/T: Joanne Fleming

Opened the meeting with the Pledge to the Flag:

Hear from the Floor

Gretchen Weir: Ms. Weir shared with the board members what the lifeguard's duties/responsibilities are.

Andy Rindfleisch: Mr. Rindfleisch, Deputy Supervisor, Town of Springport said that the Town is giving their support for the Village's CFA application for the Grants they are requesting.

Minutes of Previous Meeting

Approval of June 20, 2017 Minutes motion to approved made by Trustee Case, motion 2nd by Trustee Boyd.

Code Enforcement Officer's Report:

Code Enforcement report for August 2017

Permits:

1718= Sunset Exteriors – rebuild porch on Center street

1719 = Lloyd Dropkin -4885 Springport Cove (fence)

Orders To Remedy

Harold Dymock -10 Arnold Street (rubbish)

Robert Deming -62 Grove Street (grass over 10 inches)

Jackie Murray – 4 Chapel Street (grass over 10 Inches)

Certificate of Occupancy

Parking Tickets 1

Updates

- Trainings =New York State Fire Marshalls and Inspectors Sept 5-8 2017
- Flashing signs in the Village
- Number of boats and trailers in yards
- Short term rentals
- Larry Wolfe

Respectfully submitted 8/14/17

Howard Tanner

Clerk's Report: Boat launch permit activity: Village residents: 16 Town residents: 23 Seas./Annual Pass:3
CCAV dinner meeting

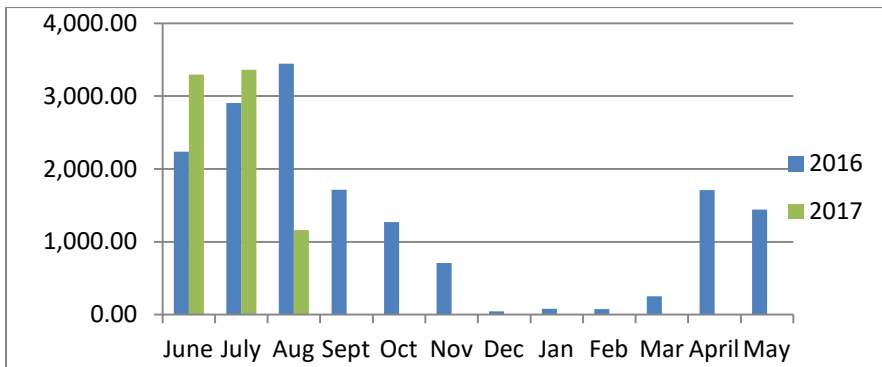
Treasurer's Report

State Comptroller's Office granted an extension for the filing of the Annual Report until October 1, 2017. July financial reports were distributed to the Mayor and Department heads. Ms. Fleming commented that she and Deputy Clerk Sharon Russell are working with Carol Golden, CPA on Accounting training and year-

end/preparation. Ms. Fleming has also met with the Sr. Auditor from Cuddy and Ward, the CPA firm has begun reviewing and performing testing on water & sewer accounts.

A discussion about the **boat launch** revenues prevailed. The strategy for moving forward is to look at purchasing an automatic ticket dispenser. Trustee Boyd suggested staffing the boat launch with volunteers. This would give boaters an opportunity to get tourist information, answer their questions, etc. It was suggested that an ad should be placed on the village website seeking volunteers.

	2016	2017
		\$
June	2,236.50	3,295.75
		\$
July	2,905.27	3,361.31
Aug	3,446.95	
Sept	1,713.60	
Oct	1,271.50	
Nov	708.58	
Dec	43.50	
Jan	79.00	
Feb	75.00	
Mar	253.00	
April	1,711.00	
May	1,442.10	
	<u>\$15,886.00</u>	



Audit of Bills (handout). Abstract #2

General Fund vouchers #65-115	\$16,022.05
Water Fund vouchers # 67-116	\$ 5,438.07
Sewer Fund vouchers #64-115	\$88,367.02
Trust & Agency vouchers #86-108	\$ 1,153.04

Motion to pay the bills as presented entered by: Case 2nd by Boyd.
 No budget modifications were required.

Department of Public Works Report:

Well Pump: Mayor spoke with Bob Kneaskern about the second well pump failure in 3 years.

New Air Stripper: Project is completed, need to run the air stripper for one week before, EPA, Dept. of Health and the DEC will give final approval.

CHIPS Grove St. reimbursable expenses.

Village Attorney's Report: There has been no word from NYS on Section 10 reimbursement for CIN litigation fees.

Resolution #2017-4: LWRP Resolution Authorizing Submittal of Grant Application, motion made by Trustee Boyd and 2nd by Trustee Case. Passed.

Trustee's Report(s):

Boyd (Water): His son Adam recently visited Union Springs Alabama. Adam was given key to the Village. The Village Officials also gave him a tour and VIP treatment.

Case (Park): Looking for volunteers for installation of new playground apparatus on August 19th.

Locastro (Streets): Excused

Cornell (Sewer): Took a number of photos of culvert pipe during one of the heavy rainstorms.

Mayor's Report:

Boat launch fees – Mayor will draft another letter thanking the individuals who adhere to the launch fee law and reminding launch patrons of the \$5.00 fee and what the future plans are for the launch. Reinforce August 1, date for ticketing nonpaying boat launchers.

DOT – Flood update, Mayor is working with Dave Smith from NYS DOT on flooding remediation. The option that looks to be the best solution is another 8x17 culvert pipe on the other side of Route 90. Message from residents and village officials is: Don't undersize the culvert pipe, spend the money now and make sure that it is done right. Mayor and State are communicating with the property owners on Basin and Factory Streets about the remediation plans.

Infrastructure is long term debt, Mayor stated that it could cost the Village in the range of \$20million dollars to fix many of the problems we are facing. He then went on to say that 70% of the trees in the village are owned by the municipality. Past administrations have not been able to appropriate monies for tree maintenance.

Rest of the Village – flood(s) retention pond at AJ Smith Elementary never maintained, this is causing flooding on Menzie Lane and down to Route 90. He hopes that when the school begins working on their project that they will clean up the retention pond.

LWRP – Landscape architects for the project will give a design they will go through the Village Board and Springport Town Board, public hearings on the design will also will be held.

DEC – Zach property: No negative records on soil samples. A grant application through NYS Water Quality Improvement Project. Grant application will be for the balance of the purchase price.

Resolution to submit application for CFA for the acquisition of the Zach Property on 1 Foundry St. Tax Map #141.13-2-1. Motion made by Trustee Boyd and 2nd by Trustee Case.

Grants – MRB, LWRP, Two grant applications have been submitted. Plan is to pull the existing slips out and replace with preformed docks.

Personnel description change(s) Cayuga County Civil Service has reviewed the position that Jeff Weaver assumed when Bob Kneaskern resigned as Superintendent of Public Works. Civil Service has approved the title of Utility Worker II. Mr. Weaver has now fulfilled the requirement for water licensing with the County Health Dept. signing off.

2017-5 **Resolution to create the position** was made by Trustee Cornell and 2nd by Trustee Boyd.

2017-6 Resolution to appoint Jeff Weaver to the position of Public Works Utility Worker II with a salary of \$47,752. This position is noncompetitive, does not require a test from Civil Service. Motion by Trustee Case, 2nd by Trustee Cornell.

2017-10 Resolution SEQR Village to act as Lead Agency Solar project (Law) area cannot exceed 4,000 sq. feet. Site plan approval required, appeal process through Zoning Board of Appeals.– SEQR

Union Springs Fire Dept. has asked the Village to replace the sandbags that were used during the recent flooding events. Mayor Shattuck has discussed the issue with Senator Helming. The Senator has grant money available and Mayor Shattuck suggested awarding the Fire Department with the grant money so that the sandbags could be replaced.

Old Business:

New Business

Miscellaneous Correspondence: None

Any other business to come before the Board: None

Motion to Adjourn at 8:53pm was made by Trustee Cornell and 2nd by Trustee Boyd.

Respectfully Submitted:

Joanne Fleming
Clerk/Treasurer

Next Meeting August 15, 2017 @ 6pm

Attachments to the minutes:

Resolutions:

2017-4 Resolution authorizing the submission of a grant application for the LWRP to the CFA.

2017-5 Create position of Public Works Utility Worker II

2017-6 Appoint Jeff Weaver to position of Public Works Utility Worker II

2017-7 Support for Grant Applications for Frontenac Park Waterfront and Boat Launch Enhancements.

2017-8 Support for Reaffirming the adopted 2007 Village of Union Springs' Comprehensive Plan

2017-9 Support from the Village of Union Springs for the NYS CFA Water Quality Improvement Project; Land Acquisition.

2017-10 Solar Law-SEQR Village of Union Springs to act as the Lead Agency.

Resolutions 2017-4 through 2017-10 were all presented, voted, and adopted by Trustees Boyd, Case and Cornell at the July 18, 2017 meeting.

Abstract #2