

Village of Union Springs

Board Meeting Minutes June 20, 2017

From the Public: Carlo Danese, David Schenck

In Attendance: Trustees Boyd, Case, Locastro, Mayor Shattuck, excused Trustee Cornell. Also Clerk/Treasurer Fleming, Deputy Clerk Sharon Russell, Village Attorney Chad Hayden. Excused Code Enforcement Officer, Howard Tanner.

Dave Schenck, Town of Springport Supervisor presented the Village with a contribution of \$5,000 to be used towards playground upgrades at Frontenac Park.

Mayor Shattuck remarked about the assessor situation with the Union Springs Academy. The Academy did not receive proper notification about the change in their property tax exemption status; as a result, the Union Springs School District was required to refund school taxes collected in 2017. Unsure if the Village will receive property taxes from the Academy in 2018. Assessor must follow proper notification of change in exemption status.

Village resident, Carol Danese: Mr. Danese asked the Board if he could be permitted to swim outside the roped if he were to sign a waiver. Mayor Shattuck said that the Village could not make an exception. The Lifeguards are doing their job and he must comply with the Park rules.

Code Enforcement Report:

Union Springs Code Enforcement report June 2017

Permits:

1711 = Daniel Renfrow – 240 Cayuga Street (Fence)

1712 = Eric Ladouce – 8 Arnold Street (Garage)

Order to Remedy

- Jackie Murray 4 Chapel Street (grass over 10 inches)
- Robin Greer 7 Evergreen Street (grass over 10 inches)
- Harold Dymock 10 Arnold Street (grass over 10 inches)
- A Boswell mattresses stored outside
- Karen Zimmer 16 Basin Street (grass over 10 inches)
- Nationstar – 12 park street (grass over 10 inches)

Certificate of Occupancy

Fire Inspections

American Legion post = no violations

Certificate of compliance

Parking Tickets

Dick moon – Boat towed and ticketed on Factory street
Carlo Danese 3 tickets issued

Updates

-Larry Wolfe
- 12 Hillview drive

Respectfully submitted 6/16/17
Howard Tanner

Treasurer Report:

The financials for May were emailed to the board members, no questions were asked of the Clerk/Treasurer. Clerk Fleming emailed the board members a spreadsheet with the May budget modifications she commented that there were numerous budget modifications as it was the final month in the 2016-17 fiscal year. Trustee Locastro made a motion to approve the modifications; motion was 2nd by Trustee Case.

As in the past, this will be the last financial reports available until the year end report has been completed and filed with the State Comptroller’s Office. The Williamson Law Book software company is unable to support two fiscal years open at the same time.

Audit of the Bills:

Abstract #1 General Fund: vouchers #1-63 \$50,793.84
Water Fund: vouchers #3-55 \$14,043.14
Sewer Fund: vouchers #3-62 \$16,326.43
Trust & Agency: vouchers #12-30 \$1,116.69

Clerk’s Report: Updated the board on number of **boat launch permits** issued to date:

Village 8 residents
Town 15 residents
Annual Pass/Commercial 2

Boat Launch revenue to date (2017-18 fiscal year): \$2,050.75.

Clerk is in the process of updating Cayuga County Civil Service and the payroll service with changes in payroll and notice of seasonal, temporary staffing.

Cost of spring Clean up Day: We Care Waste invoices \$915.00., does not include cost of DPW staff labor.

Quarterly Water/Sewer billing will be prepped and mailed the week of June 26. There are less than 30 manual water meters in service. DPW will continue to work towards converting the residential meters to radio read. Commercial size meters will be phased in over time as the budget allows.

Clerk is working on program for the **Cayuga County Association of Villages** dinner meeting. Union Springs is the host village in August. Meeting is Tuesday, August 29th at Yawger Brook Campground and Catering.

Clerk and Deputy Clerk will attend workshop in Auburn on Thursday, topics included reporting fund balances, reserves, post-employment benefits, pension benefits also healthcare cost, and municipal leasing.

Cayuga County Chamber of Commerce is offering CPA and AED training at \$40 per person.

Property tax collection to date 133 properties. Anticipate the majority of property owners will pay their taxes the last week of June.

Perform 4 Purpose has awarded the Village a free performance in September as a fund raiser for upgrades to playground equipment at Frontenac Park. Date will be Sunday, Sept. 17 at the Park gazebo, rain date Sept. 24th.

Motion to approve minutes of the May meeting was made by Trustee Case and 2nd by Trustee Boyd. Passed.

Department of Public Works: Automatic gate will be installed preventing unauthorized public access.

Well Pump that serves north end of village has failed. Cost for replacement will be approximately \$12,000. There is no manufacturer's warranty.

Mayor Shattuck has spoken with Bob Kneaskern about the pump failures as this is the 2nd failure in a short period of time.

Need for a backup Operator for the water system. Trustee Case asked Mayor Shattuck where Jeff Weaver stood in obtaining his water operator license as this was a condition of his promotion in 2014. Mary Jump from Cayuga County Health Dept. has given an initial approval, there is another step that he must go through prior to being able to be certified /licensed operator.

New water stripper: Walk through on Thursday morning, staff training on operating the new air stripper.

Thank you from the **Union Springs Lions Club** for assisting with “The Deuce running event.” The event is no longer a 5k it is now at 2k. Attendance was down this year, the LWRP Public Hearing and a baseball game were all happening at the same time.

Village Attorney’s Report: Trustee Boyd and Attorney Hayden will review contract for trash collection vendor when the contract expires in 2018.

Mr. Hayden distributed an Inventory of Properties in the Town of Springport and Village of Union Springs that are owned by the Cayuga Nation of NY or Cayuga Nation Enterprises.

Attorney Hayden and the Town’s attorney, Norm Chirco will work together to on Intermunicipal “Grant” for the CIN litigation.

Trustees Reports:

Trustee Locastro: Street Commissioner had nothing to report.

Trustee Boyd: Water Commissioner nothing to report.

Trustee Case: Park Commissioner She said she heard back from NYS DOT on the crosswalk request on Route 90. The State said the Village will have to do the curb cuts.

∓**New Blue Green Algae Protocol:** The US EPA has lowered the amount of microcystin allowed in water at bathing beaches from 10 ug/L to 4 ug/L. Therefore the test kits that we have used for the past 2 years to re-open bathing beaches after a harmful algal bloom (formerly known as a blue-green algae bloom) are no longer acceptable to use. The new protocol for testing bathing beaches after a bloom requires that samples be sent to Wadsworth Lab in Albany for analysis at no cost to the operator. You may choose to use a different lab at your cost. A list of laboratories will be provided to you upon request.

Therefore this summer if you have what you believe is a harmful algal bloom you will close the beach as before and inform this office. As before, 24 hours after the bloom has left the bathing area, our office will come out and collect a sample from the bathing beach. This sample will be sent to Wadsworth Lab in Albany for microcystin analysis via overnight delivery. If the sample result is less than 4 ug/L then the beach will be given the all clear to re-open. If, however, it is greater than 4 ug/L another sample will have to be sent to the lab for analysis.

This means that the beach will be closed a minimum of 48 hours after a bloom has been observed.

- Boat Launch Disclaimer Sign:

“Welcome to Cayuga Lake!

Please note that boat ramp & dock areas are inherently risky. Ramp and dock users assume all risks of personal injury, as well as any damage to tow vehicle, trailer, boat, or contents.

We hope you have a wonderful day!"

∄ Park laws need to be reviewed/ revised. No recourse for violators.

Example: 2 pit bulls running free / 3 horses on North End of Park

∄ Input from Board regarding fence by Village Office & Gazebo

. 3 vehicles drove across playground to access North Pavilion on June 10th

∄ Cross Walk Letter Rec'd – How do we proceed

∄ Playground Update: To date we have raised approximately \$50,000. Also, an additional \$11,500 is anticipated in 2018. (\$5,000 Village/\$5,000 town/\$1,500 Generation Bank.) Presentation of checks to Bud was on June 13th at the Lions Club 60th Anniversary Event held at Yawger Brook Campground. Swings were ordered from Parkitects the week of June 5th and should arrive in 6 weeks. The cost was \$7,189.50 for two Arch Swing Frames with 3 belt swings, 2 bucket swings, and a therapeutic swing. Bud will be meeting with Landscape Architect in July for the WLRP to discuss placement of playground. Hopefully, swings will be installed by beginning of August.

Merry Go Round Playhouse coming to Frontenac Park on Friday, August 11, sponsored by the Village of Union Springs, Huff and Puff is the name of the performance. North Pavilion.

Trustee Cornell: no report.

Mayor's Report:

Mayor commented about the number of **fishing tournaments** at the boat launch site. Two of the tournaments were registered with the Village Clerk and 2 non registered tournaments showed up. That meant that all 4 tournaments were trying to exit the water at the same time. Recreational boaters added to the congestion. This became a great concern for safety. The Board discussed some options to remedy the problem. Board felt there is a need to review the current Local Laws of the Park and update where necessary. Clerk Fleming will post the fishing tournament roster on the website and highlight that all tournaments must register with the Village.

Mayor discussed **NYS DOT's** options for the flooding issues in the Village. It appears the preferred option is for the removal of the buildings on the west side of Route 90. The following buildings will be affected Legend's, Colleen's Beauty Shop, Grow building, and Palmer building. Target date is sometime in 2018 or 2019.

Mayor reiterated that payment of **overtime** will follow **Federal Labor Laws**. Employees must work in excess of 40 hours in order to receive pay at 1.5 times. Vacation, sick, personal time cannot be used. If there is an emergency, such as flooding, snowstorm etc, that would be the exception.

Mayor said another letter was received from **Springport Fire Chief Waldron** regarding the hydrants. The Mayor has asked to have the fire department participate in the opening and flushing of the hydrants. The DPW is currently mapping/flushing all of the hydrants in the Village. There are 54 hydrants in the Village; more than half have been exercised.

The Mayor has multiple grant applications that will be submitted through the CFA
“Consolidated Funding Application.”

The grants are for upgrades at the boat launch, burying utilities, sidewalk repairs/replacement.

Old Business: **Verizon Wireless** moving forward with the road construction to the Grove St. water tower.

Solar: RFP’s “Request for Proposal’s are out.

New Business: County’s request for financial support for Hydrilla eradication. Mayor sent letter to Chairman Batman and said the Village would help out as best as it can.

Executive Session to discuss a personnel matter. Motion to go into Executive Session regarding a personnel matter at 8:50pm made by Trustee Boyd and 2nd by Trustee Case.

A motion to exit Executive Session was made by Trustee Boyd @ 9:10pm and 2nd by Trustee Locastro. Passed.

Motion to adopt revised **Employee Handbook** dated June 20, 2017 made by Trustee Boyd, 2nd by Case. Passed.

Motion to adjourn meeting at 9:15pm made by Trustee Boyd, 2nd by Trustee Case.

Next meeting July 18, 2017 @ 6pm.

Respectfully Submitted,

Joanne Fleming
Village Clerk/Treasurer