

Village of Union Springs
Board of Trustees Meeting Minutes
March 17, 2017 and March 28, 2017

In attendance:

Mayor Bud Shattuck

Trustees:

Bill Boyd, Jr.

Marion Case

Brian Cornell

Dawn Locastro

Village Attorney Chad Hayden

CEO Howard Tanner

Clerk/Treasurer Joanne Fleming

Deputy Clerk Sharon Russell

DPW Supervisor Jeff Weaver

WWTP Operator Jim Jeffers

Mayor Shattuck led all in attendance with the Pledge to the Flag. No one from the public was in attendance.

The Mayor then moved onto the minutes of the previous meeting. Minutes were sent to all attendees via email. He has instructed Clerk Fleming to send most if not all board items electronically to the Trustees in hopes of streamlining the board packet process. If someone needs a hard copy of any of the documentation, the Clerk can make the document available. There were no additions, deletions, edits etc. Motion to approve minutes was made by Trustee Boyd and 2nd by Trustee Locastro.

Code Enforcement Report by Howard Tanner:

**Union Springs Code Enforcement report
March 2017**

Permits:

1701 = State Route 90 generator install

1702 = Anne Wallace 2 Schobey street (rebuild sun room)

Order to Remedy

Tree on 107 Cayuga Street

Ron Spencer 32 Oak drive (permit required for new fence)

Christine Lothridge 11 Hillview Drive (living in camper)

Christine Lothridge 11 Hillview Drive (camper parked in the front yard)

Christine Lothridge 11 Hillview Drive (excessive junk and household items stored outside)Final notice before court appearance tickets are issued

Certificate of Occupancy

Union Springs Academy for the GYM

Fire Inspections

Certificate of compliance

Parking Tickets

Towing update

Updates

Drilling at TRW on Sundays (not allowed by zoning law)

Flood plain audit March 17th at 9:00 am

Change smoke detector batteries

Respectfully submitted 3/14/17

Howard Tanner

Larry Wolfe will be back in court for failure to clean up his property on Grove St. LPW property on Green St.(Mackenzie Childs) will be holding 2 public warehouse sales in April. Mr. Tanner did a walk- through of the property to make sure that all exits were in working condition. A large turnout is expected.

Jason Barnes personal residence on Grove St. Mr. Barnes has a Right of Way access from Creamery Rd. to his property. The right of way is village owned and there is a large tree at the end of the driveway. The tree has noticeable damage to the lower branches. A discussion ensued on what the approach will be to remedy the situation with Mr. Barnes.

Howard will not be in the office on 4/3/17 due to a mandatory training that he must attend.

Clerk-Treasurer Report:

Feb. 2017 budget modifications, Trustee Boyd entered the motion and a 2nd was entered by Dawn Locastro.

Clerk reported that new phone system to be installed within the next two weeks. Voice mail will be available on the extensions for the Clerk, Dep. Clerk and Mayor. Stand-alone answering machine will be eliminated.

Clerk is beginning to use new email system, eventually will add Trustees into the system. Once system is fully functioning, Trustees will not need to use their personal emails.

Audit of the Bills:

A copy of the report will be attached to the minutes.

		Budget Modifications for February 2017 Revised 3-21-17			
General Fund					
\$40.00	from A1320.4 (Auditor Contractual) to A1210.4 (Mayor Contractual)				
\$944.40	from A1410.1 (Clerk Personal Services) to A1325.1 (Treasurer Personal Services)				
\$94.63	from A1990.4 (Special Items Contingent Account) to A1325.4 (Treasurer Contractual)				
\$90.00	from A1990.4 (Special Items contingent Account) to A1325.41 (Treasurer-IT Support)				
\$301.44	from A1990.4 (Special Items Contingent Account to A1410.4 (Clerk-Contractual)				
\$830.82	from A1640.1 (Central Garage-Personal Services) to A1620.1 (Buildings-Clerk Office)				
\$191.84	from A1640.41 (Central Garage Contractual-NYSEG) to A1620.41 (Building-Contractual)				
\$403.76	from A1620.4 (Clerk's Office Contractual) to A1640.4 (Central Garage Contractual)				
\$2,515.14	from A5110.2 (Streets-Capital Outlay) to A5110.4 (Street Contractual)				
\$2,817.02	from A5650.4 (Off Street Parking Contractual) to A5142.4 (Snow Removal Contractual)				
\$86.09	from A7310.4 (Youth Program Contractual) to A7310.41 (Youth Program Contractual)				
\$4,127.18	from A7150.4 (Mill Ponds-Contractual) to A8160.4 (Refuse Collection Contractual)				
\$317.02	from A5182.4 (Street lighting contractual to A5650.4 (off street parking-conractical)				
<u>\$12,759.34</u>					
Water Fund					
\$681.70	from F8320.42 (Src of Supply PWR &Pmp Meter Upgrade) to F8320.4 (Pump Station C				
\$1,206.30	from F8320.42 (Src of Supply PWR & Pmp Meter Upgrade) to F8320.41 (Srce of Suppl				
\$88.68	from F8340.4 (Distribution System Contractual) to F8340.41 (Dist. System -System R				
<u>\$1,976.68</u>					
Sewer Fund					
\$2,080.00	from G8120.4 (Sewer collections-Contractual) to G8110.4 (Sewer Admin Contractual				
\$1,041.80	from G8130.4 (Disposal Plant Contractual) to G8130.44 (Sewage Treatment & Disp. S				
\$1,000.00	from G8130.4 (Disposal Plant Contractual) to G8130.45 (Sewage Treatment & Disp. C				
\$1,914.92	from G8130.41 (Sewage Treatment & Disposal Utilities) to G8130.45 (Sewage Treatr				
\$1,000.00	from G8130.42 (Sewage Treatment & Disp. Sewer rnts) to G8130.45 (Sewage Treatm				
\$375.00	from G9730.7 (Bond Anticipation Notes-Interest) to G9710.7 (Serial Bond-Interest)				
\$8,117.13	from 9720.6R (Statutory Bonds (Res) Principal-EFC) to G9720.7 (Statutory Installmen				
<u>\$15,528.85</u>					
Motion to approve 2-2017 budget modifications by Trustee Boyd , 2nd by Trustee Locastro					

Department of Public Works: Supervisor Jeff Weaver reported that they are continuing the work due to the flooding on Menzie Lane to Route 90. An obstruction of branches and logs was the culprit. Halverson Excavation is assisting with the clean out and repair.

Having some issues with the radio read meters and would like Ti Sales to come back for additional staff training. Want to be sure the handheld device is communicating properly with the Williamson Law Book software system.

Jeff W. reported on the new air stripper tower project for the village water system. He said that Project Manager, Bob Kneaskern, is disappointed in the length of time it is taking for the construction to be completed.

WWTP Operator, Jim Jeffers:

Mr. Jeffers requested to be added to the new Zoho email system when it becomes available to more users.

He asked for copies of the monthly budget modifications so that he can closely monitor sewer fund expenditures. He said the copies of the ledgers that Sharon Russell has been giving him monthly have been helpful. He then thanked Trustee Marion Case and her husband Steve for their recent tour of the WWTP.

Village Attorney Report:

Village Attorney Hayden administered the Oath of Office to Mayor Shattuck and Trustees: Boyd, Case, and Cornell. The newly elected officers all have two year terms set to expire April 2018.

VILLAGE BOARD OF THE
VILLAGE OF UNION SPRINGS
RESOLUTION OF THE VILLAGE BOARD OF THE VILLAGE OF UNION SPRINGS
March 28, 2017
STATE ENVIRONMENTAL QUALITY REVIEW ACT ("SEQRA")
DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE
NEGATIVE DECLARATION

WHEREAS, Bell Atlantic Mobile Systems of Allentown, Inc. d/b/a Verizon Wireless ("Verizon Wireless") proposes to construct and operate a wireless telecommunications facility (the "Project") pursuant to a Water Tower Lease Agreement (the "Lease") with the Village of Union Springs (the "Village"), pertaining to property located at 25 Grove Street, Village of Union Springs, County of Cayuga, State of New York, as shown on the Tax Map of the Village of Union Springs as Tax Map Number 141.18-1-24.12 (the "Property"); and

WHEREAS, representatives of Verizon Wireless previously met with Village officials to discuss the Project and the Lease; and

WHEREAS, the Village Board of the Village of Union Springs (the "Board") is fully familiar with the Property and the surrounding area; and

WHEREAS, the Project is an unlisted action under SEQRA and the Board is the only involved agency and, therefore, the Lead Agency; and

WHEREAS, the Board has reviewed the Project, the Lease and all other materials submitted in connection therewith.

NOW, THEREFORE, BE IT RESOLVED that:

Based upon the Board's review of the Project, the Lease, and all other materials submitted in connection therewith, the Board hereby determines that the Project and the Lease will not result in any significant environmental impacts and hereby issues a negative declaration pursuant to SEQRA.

REASONS SUPPORTING THE NEGATIVE DECLARATION:

1. Air, Water, Noise, Waste, Erosion, Drainage, Site Disturbance Effects: The Project will not create any adverse change in the existing air quality, water quality or noise levels, nor in solid waste production, nor potential for erosion, nor promote flooding or drainage problems. The Project will produce minimal, if any, disturbance of soil and vegetation, with minimal storm run-off.
2. Aesthetics, Agriculture, Archaeology, History, Natural or Cultural Resource, Community or Neighborhood Character: The Project will not adversely affect agricultural, archaeological, historical, natural, or cultural resources. The Project is a public utility which must be located as and where necessary to provide essential wireless telecommunications service. As a colocation on the Village's existing water tower, the Project's overall visibility will be minimized to the maximum extent possible.
3. Vegetation, Fish, Wildlife, Significant Habitats, Threatened or Endangered Species. No

Mayor's Report:

In-lieu of Insurance, Mayor had asked the board to approve payment of \$3,000 to employees who did not take the village's **health insurance**. After discussing in further detail with Trustee Boyd it was suggested to increase the amount to \$5,000 as the Village will save a substantial amount in health insurance cost. 50% to be paid on June 1st, the other 50% to be paid Jan. 1. Payment is subject to FICA, Fed. and NYS withholding. Motion to accept made by Trustee Boyd and 2nd by Trustee Case. Passed.

Trash: Contract due to expire; public access to dumpster located behind Public Works is prohibited. Going forward, there will be no "special pickups" at curbside. There will only be 1-2 village wide clean up days provided. Residents will have to find other means to dispose of major debris.

Grants: Mayor is working on Grants for the boat launch and Assemblyman Finch for other funding sources and Katko is providing funding to the FingerLakes Institute.

Verizon water tower lease:

LWRP: Public Hearing slated for June 2017

Public Hearings (3) at the 4-18-17 meeting

Budget 17-18 @ 6:05pm

Solar Law adoption @ 6:10pm

Water rate increase effective 7/1/17

Trustee's Report(s)

Boyd: no report given

Case: Made changes and updates to the Employee Handbook for Procurement Policy, Code of Ethics and Health Insurance.

She is working on playground improvements with various service clubs. She has put a work order into the DPW to remove the swings from the playground. Working with the Fire Dept. on having a "big truck" event as a fundraiser for playground equipment. Also has a book sale and bake sale scheduled in May 2017.

Cornell: Surveillance/camera vendor is currently backlogged. Will follow up with Village as soon as schedule permits.

Locastro: Ordering smaller flags for flag poles in downtown area, getting estimates on wrought iron spindles for the "Astoria" gazebo. She mentioned that cars are parked downtown again.

Old Business: Clerk asked if there were any updates on insurance claim for the computer control panel.

New Business:

Any other business to come before the Board:

Miscellaneous Correspondence: Received from Cayuga/Seneca Community Action Agency, April is National Child Abuse Prevention Month: Pinwheels for Prevention, Go Blue Day, Bottoms Up Diaper Drive or Blue Sunday. Clerk has literature and flyer on the events.

Motion to adjourn @ 8:50pm made by Trustee Case and 2nd by Trustee Boyd.
Respectfully submitted by,

Joanne Fleming
Village Clerk/Treasurer

Next meeting:

April 18, 2017 is the Village's Annual Organizational Meeting

**Minutes of a Meeting of the Trustees of the Village of Union Springs at the Village Hall
Friday March 17, 2017**

Present: Mayor Shattuck, Trustees Case and Boyd, Village Attorney Hayden.

The meeting was called to order at 10:00 AM. The Mayor noted that this meeting was necessary due to the weather cancellation of the regularly scheduled meeting on March 14th.

The Bills to Pay Ledger having been emailed to the Trustees, Trustee Case moved that the bills thus distributed be paid. The motion was seconded by Trustee Boyd, and adopted unanimously.

There followed presentation and discussion of the Mayor's proposals for employee compensation during the 2017-2018 Village Year. No action was taken.

A question arose with respect to the legality of bonus salary payments made at the end of a year. Attorney Hayden will research to confirm his initial opinion that such retroactive payments are not permitted by the NYS Constitution.

The next meeting was noted to be Tuesday March 28 at 6 PM.

Trustee Case moved to adjourn the meeting. The motion was adopted. The meeting was adjourned.

Submitted,

Chad R. Hayden,
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